

Ref. No. : NECG/Committee/2025-26/ 02

Date : 12<sup>th</sup> July 2025

### Details of Student Grievance Redressal Committee (SGRC) and Ombudsperson

#### Objective:

The Student Grievance Redressal Committee (SGRC) is constituted to address and resolve grievances of students in a fair, transparent, and time-bound manner, ensuring a conducive academic environment in accordance with UGC regulations.

S.No	Name	Designation	Role in the Committee	Contact No	Mail ID
1.	Dr.K Vishwak Sena Reddy	Principal	Chairman	9392901052	principal@necg.ac.in
2.	Dr. B. V. Krishnaiah	HOD ME	Convener	9392901095	hodmechanical@necg.ac.in
3.	Dr. K. Narayana	Associate Professor FED	Member	9963357911	narayana.k81@gmail.com
4.	Dr. P.K. Venkateswara Lal	Professor CSE	Member	8121979628	phdlal1976@gmail.com
5.	Mrs.SK. Asma Sulthana	Asst. Professor ECE	Member	8500132215	shaikhasma407@gmail.com
6.	SK. Masthan	Student Representative	Member	7093668754	skmasthan308@gmail.com
7.	Mr. Shaik Mohd Ismail	Ombudsperson	Member	9849034118	Sismail4118@gmail.com

#### Functions of SGRC:

- To receive and consider grievances submitted by students.
- To conduct inquiries and hearings, if necessary.
- To recommend appropriate corrective measures.
- To ensure that grievances are addressed within the stipulated time.
- To maintain records of grievances and resolutions.



## **Types of Grievances Addressed:**

- Academic issues (evaluation, attendance, teaching-learning)
- Administrative issues
- Examination-related grievances
- Discrimination, harassment, or unfair practices
- Any other student-related concerns

## **Procedure for Redressal**

- Student submits grievance in writing or through the designated online portal.
- SGRC acknowledges receipt within 7 working days.
- Inquiry/hearing conducted, if required.
- Resolution communicated to the student within 15–30 days.



*✓. Ramprasad*  
Principal

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