15-07-2024

To
All the members of IQAC,
Narayana Engineering College (Autonomous),
Gudur.

Sir,
Sub: NECG-Internal quality assurance cell meeting – 2.30PM on 17-07-2024-reg.,

Notice

We cordially invite to attend the 16th Internal Quality Assurance Cell (IQAC) meeting of Narayana Engineering College, Gudur being convened at 2.30pm on 17-07-2024.

Venue: Principal Chamber

Agenda:

1. Welcome address, Reconstitution of IQAC committee and Introduction of New members
2. Action taken report on the proposals of 15th IQAC meeting.
3. Issues open for discussion
   - 3.1. Finalization of IQAC calendar
   - 3.2. 2024-25 1st Semester Academic calendar
   - 3.3. Proposed activities
   - 3.4. IQAC Plan of action to improve quality of the faculty and student
     - 3.4.1. To improve the student participation in Hackthons/Challenges/Idea submissions/Innovative Ideas etc, Every Doctorate must prepare two batches of student per year.
     - 3.4.2. Every doctorate must publish one SCI/Scopus and one UGC care journal per year.
     - 3.4.3. Faculty with PG qualification must publish one research articles per year.
     - 3.4.4. In view of the quality improvement IQAC is encouraging the faculty to do NET/SET/Ph.D. enrolment.
4. Any items with the permission of chair

Thanking you

Coordinator -IQAC

Chair Person-IQAC

NARAYANA ENGINEERING COLLEGE::GUDUR
Dhurjati Nagar, Gudur, Tirupati Dist., AP - 524101
An Autonomous College under JNTUA, Approved by AICTE, New Delhi

IQAC INTERNAL QUALITY ASSURANCE CELL

Date: 16-07-2024

Action Taken Report on 15th IQAC Meeting

Item No	Item Description	Outcome
Item No 1:	• Welcome note • Reconstitution of IQAC committee and introduction of new members	• Welcome note addressed by the Co-ordinator and handover to the IQAC Chairperson. • Reconstitution of IQAC committee has done. • New members are learned the IQAC vision and actively involved in IQAC activities.
Item No 2:	Action taken report on minutes of meeting held on 06-01-2024	15th IQAC meeting minutes are approved by the committee.
Item No 3:	2023-24 1st semester internal auditing	It has done with the help of faculty members and exam section peoples.
Item No 4:	2023-24 external auditing	It has done with the cooperation of all department HOD's as per the procedure.
Item No 5:	Student feedback on faculty online & offline (TLP)	Student feedback on faculty both online and offline (TLP) are collected, analyzed and suggested the low performers as per academic calendar.
Item No 6:	One of the best practice to adopt	It is very much essential to improve the growth of the students, faculty and the institute.
Item No 7:	Issues open for discussion	
	a) Finalization of IQAC calendar	IQAC calendar have explained to all the members and go the approval to implement it.
	b) 2023-24 2nd semester academic calendar	As per the academic calendar the class work and activities are smoothly organized.
	c) Proposed activities	All proposed activities are implemented Except Departmental review meetings.
	d) Recognition of R&D achievements	• Encouraged the faculty towards research and innovation. • Provided financial assistance for research publications and activities.

Coordinator- IQAC

Chair person- IQAC

Date: 18-07-2024

Minutes of 16th IQAC meeting

Venue: Principal Chamber **Meeting Schedule:** 17-07-2024, 2:30PM

A. Agenda:

1. Welcome address, Reconstitution of IQAC committee and Introduction of New members
2. Action taken report on the proposals of 15th IQAC meeting.
3. Issues open for discussion
   - 3.1. Finalization of IQAC calendar
   - 3.2. 2024-25 1st Semester Academic calendar
   - 3.3. Proposed activities
   - 3.4. IQAC Plan of action to improve quality of the faculty and student
     - 3.4.1. To improve the student participation in Hackthons/Challenges/Idea submissions/Innovative Ideas etc, Every Doctorate must prepare two batches of student per year.
     - 3.4.2. Every doctorate must publish one SCI/Scopus and one UGC care journal per year.
     - 3.4.3. Faculty with PG qualification must publish one research articles per year.
     - 3.4.4. In view of the quality improvement IQAC is encouraging the faculty to do NET/SET/Ph.D. enrolment.
4. Any items with the permission of chair

B. Members Attended:

S. No.	Name of the member	Designation
1	Dr. V. Raviprasad	Principal
2	Dr. K. Viswaksena Reddy	Dean Accreditation
3	Dr. P. K. V. Lal	Professor Department of CSE
4	Mr. M. V. Sudheer Babu	Professor Department of ECE
5	Mr. V. Hari Kumar	Professor Department of MBA
6	Mr. K. Sekhar	Assoc. Professor Department of MEC
7	Mr. D. Sumanth	Asst. Professor Department of CE
8	Mr. K. Chandraiah	Asst. Professor Department of FED
9	Mrs. P. Santhi	Asst. Professor Department of MCA
10	Mr. P. Yaswanth Sai	IT Professional, CDK Global, Hyderabad [Alumni

		Representative]
11	Mr. N. Binda Sudarsan	II CSM Student 23F11A3332
12	Mr. D. Harish Kumar	Person from Industry Assistant Manager, Green Tech
13	Mr. Ch. Koteswararao	Parent F/O Ch. Monika (from III EEE), Staff in Bookstall, Gudur.
14	Dr. K. P. Prasad Rao	Professor Department of EEE

The following members not attended:

1. Mr. Y. Vinay Kumar, Management Representative (He is engaged with some other works. Details have sent to him).
2. Mr. I. Jagadeesh, Assistant Professor, Dept. of EEE.
3. Mr. P. Satheesh Kumar, industrialist, MD, Kalpataru Global Alloys Ltd, Kadivedu, Tirupati Dt.,

Points Discussed:

Item No:	Discussion Points
1	Welcome address, Reconstitution of IQAC committee and Introduction of New members
	• The chairperson of IQAC gave a warm welcome to the committee members. • Chairperson explained about vision and mission of colleges and IQAC, quality measures, duties and responsibilities of the members.
2	Action Taken Report ATR) on the proposals of 15th IQAC meeting
	• Chairperson requested the members to approve the minutes of previous meeting and necessary action taken. • IQAC coordinator explained the 15th IQAC meeting agenda, minutes and presented the action taken report on 15th IQAC meeting agenda. • 15th IQAC minutes and ATR approved by the committee.
3	Issues open for discussion
3.1	Finalization of IQAC calendar
	• 2024-25 1st semester IQAC calendar have finalized.
3.2	2024-25 1st Semester Academic calendar
	• 2024-25 1st semester academic calendars have finalized.
3.3	Proposed activities

	• IQAC chairperson proposed 2 quality improvement programs for the A.Y.: 2024-25 1st Semester.
3.4	IQAC Plan of action to improve quality of the faculty and student
3.4.1	To improve the student participation in Hackthons/Challenges/Idea submissions/Innovative Ideas etc, Every Doctorate must prepare two batches of student per year
	• Through the PAAC, the IQAC chairperson has advised the faculty improve the involvement the students in above mentioned activities.
3.4.2	Every doctorate must publish one SCI/Scopus and one UGC care journal per year
3.4.3	Faculty with PG qualification must publish one research articles per year
	• IQAC chairperson has raised the point to higher-ups provide some benefit to the doctorate and faculty publishing their research article/paper.
3.4.4	In view of the quality improvement IQAC is encouraging the faculty to do NET/SET/Ph.D. enrolment
	• As per UGC notification, the IQAC is encouraging the faculty enrolment in NET/SET/Ph.D. for their growth as well institute growth. The same have conveyed to higher-ups.
4	Any items with the permission of chair
	• Planning to visit the labs for verification of the condition of the equipment, lab manuals availability, office visit and their verification after completion of 2024-25 1st Semester. • Planning to organize the various activities with the help of different club in-charges of NECG.
	Meeting ended with vote of Thanks.

IQAC Chairperson

16th IQAC meeting Glimpse (17-07-2024)