

Date: 06-01-2024

Minutes of 15th IQAC Meeting

Venue: Principal Chamber

Meeting Schedule: 06-01-2024, 3.00pm

A. Agenda:

- a) Welcome address by IQAC chairperson
- b) Action taken report on the proposals of 14th IQAC meeting.
- c) 2023-24 1st semester internal auditing
- d) 2023-24 external auditing
- e) 2022-23 Student satisfaction survey
- f) One of the best practice to adopt
- g) Issues open for discussion
 1. Finalization of IQAC calendar
 2. 2023-24 2nd sem Academic calendar
 3. Proposed activities
 4. IQAC Plan of action to improve quality of the faculty and student
 - 1) To improve faculty publications
 - 2) To improve student quality by training in latest technologies
 5. Any items with the permission of chair

B. Members attended

S. No.	Name of the member	Designation
1	Dr.V.Raviprasad	Principal
2	Dr.K.Viswaksena Reddy	Vice Principal
3	Mr.N.Kesavarao	Professor
4	Mr.M.V.Sudheer Babu	Professor
5	Mr.K.Sekhar	Assoc.Professor, Department of MEC
6	Mr.D.Sumanth	Asst.Professor, Department of CE
7	Mr.Iruthyaraj	Asst.Professor, Department of EEE
8	Mr.E.Masthanaiah	Asst.Professor, Department of FED
9	Mrs.P.Santhi	Asst.Professor, Department of MCA
10	Mr.P.Yaswanth Sai	IT Professional, CDK Global, Hyderabad [Alumni Representative]
11	Mr.M.Satish	IV CSE Student, 20F11A0531

12	Mr.D.Harish Kumar	Person from Industry Assistant Manager, Green Tech
13	Mr.A.Kameswara Rao	Parent, F/O A Guna Prathyusha (from III ECE), Business, Gudur.
14	Dr.D.Nagaraju	Professor, Department of CSE

The following members not attended:

- 1.Mr. P.satheesh Kumar, Industrialist, MD, Kalpataru Global alloys ltd Kadivedu, tirupati Dt
- 2.Mr.Y.Vinay Kumar, Management Representative (He is engaged with some other work)
3. Mr.V.Hari kumar, professor, dept of MBA

Item No 1:	Welcome address by IQAC Chairperson
Item No 2:	Action taken report on minutes of meeting held on 22.08.2023-14th IQAC
Item No 3:	2023-24 1st semester internal auditing
Item No 4:	2023-24 external auditing
Item No 5:	2022-23 student satisfaction survey
Item No 6:	One best practice to be adapt
Item No 7:	Issues open for discussion
Item No 7.1:	Finalization of IQAC calendar
Item No 7.2:	2023-24 2nd semester academic calendars
Item No 7.3:	Proposed activities
Item No 7.4:	IQAC Plan of Action
Item no 8:	Any item with the permission of chair

Points Discussed:

Item No 1:	Welcome address by IQAC Chairperson
	<ul style="list-style-type: none"> The chairperson of IQAC gave a warm welcome to the committee members. Chairperson explained about vision & mission of college & IQAC , quality measures , duties and responsibilities of the members
Item No 2:	Action taken report on minutes of meeting held on 22.08.2023-14th IQAC
	<ul style="list-style-type: none"> Chairperson requested the members to approve the minutes of previous meeting and necessary action taken. IQAC Coordinator explained the 14th IQAC meeting agenda and minutes and presented the Action taken Report on 14th IQAC meeting agenda 14th IQAC Minutes and ATR Approved by the committees
Item No 3:	2023-24 1st semester internal auditing
	<ul style="list-style-type: none"> 2022-23 2nd sem . Internal marks (mid marks, assignment, term work etc)

	auditing completed. <ul style="list-style-type: none"> 2023—24 1st semester Internal marks auditing was scheduled from 10.01.2024 to 31.01.2024
Item No 4:	2023-24 external auditing
	<ul style="list-style-type: none"> 2022-23 Institute External Auditing completed by 10.09.2023 Proposed to conduct the 2023-24 External auditing in the month of September 2024
Item No 5:	2022-23 student satisfaction survey
	<ul style="list-style-type: none"> IQAC conducted SSS regarding teaching learning process from 21.10.2023 to 30.10.2023 and evaluated. SSS conduction and evaluation process & actions are briefed by chairperson. 2023 SSS report and Action taken report approved by IQAC committee
Item No 6:	One best practice to be adapt
	<ul style="list-style-type: none"> Planning, Approvals, Accreditation & Certification Cell [PAAC] initiated by the Chairperson and explained the function of PAAC.
Item No 7:	Issues open for discussion
Item No 7.1:	Finalization of IQAC calendar
	<ul style="list-style-type: none"> 2023-24 2nd semester IQAC calendar finalized
Item No 7.2:	2023-24 2nd semester academic calendars
	<ul style="list-style-type: none"> 2023-24 2nd semester academic calendars are finalized
Item No 7.3:	Proposed activities
	<ul style="list-style-type: none"> IQAC chairperson proposed 3 quality improvement programs in the months of jan, feb and march 2024
Item No 7.4:	IQAC Plan of Action
	<ul style="list-style-type: none"> To improve faculty publications To improve student quality by training in latest technologies
Item no 8:	Any item with the permission of chair
	<ul style="list-style-type: none"> Planning to conduct the stock verification of departments, labs, office etc after 2023-24 2nd semester Planning to improve R & D Activities
	Meeting ended with vote of thanks

IQAC-Chairperson