

# NARAYANA MEDICAL COLLEGE

Chinthareddy Palem, NELLORE-524003

Office of the Principal  
No. NMC/28

Nellore  
Date: 11-06-2024

## CIRCULAR

All the HODs of MBBS Phase I to III are requested to attend a meeting to discuss an academic progress of the institute.

Date : 14-06-2024  
Time : 03.00PM  
Venue : College Council Hall

### **Agenda:**

1. To discuss about the 'Electives' postings for MBBS Part I & II students.
2. University-prescribed Edex Courses, registration process.
3. Progress of CBME curriculum.
4. Research activities.
5. ABHA ID registration.

(Dr. P. Sreenivasulu Reddy)

**PRINCIPAL**

*Principal* 11/6/24  
**NARAYANA MEDICAL COLLEGE**  
Chinthareddypalem, Nellore-3

### **Copy to:**

The Medical Superintendent  
The Vice Principal – Academic  
The Coordinator, Medical Education Unit  
The Academic Coordinator, Phase III (Part I & II)  
All the HODs  
The Head, MRD

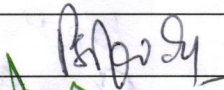
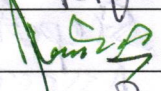
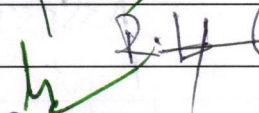

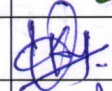
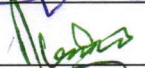
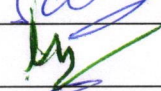
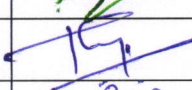

**Agenda :**



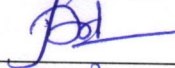
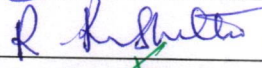
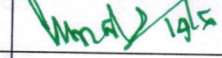
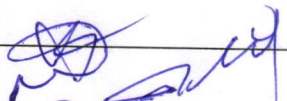
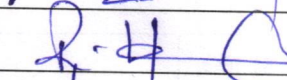
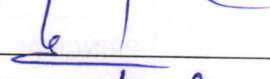
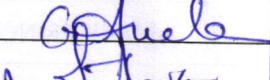
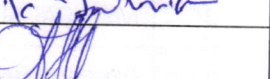
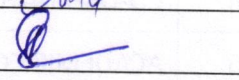
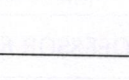
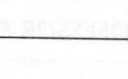
1. To discuss about the 'Electives' postings for MBBS Part I & II Students.
2. University-prescribed Edex Courses, registration process
3. Progress of CBME curriculum
4. Research activities
5. ABHA ID registration.

**Venue :** College Council Hall

**Date :** 14.06.2024

**Time :** 3.00 PM

SL.NO.		SIGNATURE
1	PRINCIPAL	
2	VICE-PRINCIPAL(ACAD)	
3	MEDICAL SUPERINTENDENT <i>cc</i>	
4	CO-ORDINATOR, MEU	
5	ACADEMIC CO-ORDINATOR	
6	PROFESSOR & HOD OF ANATOMY	<i>K.A. Shalatha</i>
7	PROFESSOR & HOD OF PHYSIOLOGY	<i>Sesikela</i>
8	PROFESSOR & HOD OF BIO CHEMISTRY	
9	PROFESSOR & HOD OF PHARMACOLOGY	<i>Ramapada</i>
10	PROFESSOR & HOD OF MICROBIOLOGY	<i>V. Mahan</i>
11	PROFESSOR & HOD OF PATHOLOGY	<i>Rupali</i>
12	PROFESSOR & HOD OF FORENSIC MEDICINE	<i>V. Riva Kumar</i>
13	PROFESSOR & HOD OF COM.MEDICINE	<i>C. Trothi</i>
14	PROFESSOR & HOD OF GEN.MEDICINE	<i>P. Ch</i>
15	PROFESSOR & HOD OF GEN.SURGERY	
16	PROFESSOR & HOD OF ORTHOPAEDICS	
17	PROFESSOR & HOD OF OPHTHALMOLOGY	<i>R. Sridhar</i>
18	PROFESSOR & HOD OF PAEDIATRICS	<i>R. R</i>
19	PROFESSOR & HOD OF OBST & GYNAECOLOGY	<i>B. Narasimha</i>
20	PROFESSOR & HOD OF ENT	

21	PROFESSOR & HOD OF PSYCHIATRY	
22	PROFESSOR & HOD OF DVL	
23	PROFESSOR & HOD OF RESPIRATORY MEDICINE	
24	PROFESSOR & HOD OF ANAESTHESIOLOGY	
25	PROFESSOR & HOD OF RADIOLOGY	 19/5
26	PROFESSOR & HOD OF EMERGENCY MEDICINE	
27	MRD - HOD	
28	Additional MS	
29	Op Manager - General	
30	<del>Super Front office cashier</del>	
31	ASSISTANT MS	
32	Deputy M.S	
33	IT-HEAD	
34		
35		



**Agenda** : 1. To discuss about the 'Electives' postings for MBBS Part I & II Students.  
2. University-prescribed Edex Courses, registration process  
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**Venue** : College Council Hall

**Date** : 14.06.2024

**Time** : 3.00 PM

**Minutes of the meeting:-**

- Principal sir welcomes to all HODs to discuss about the above agenda points.
- Principal sir instructed to all HODs strictly maintain the classes timings daily and discussed about the bed side teaching also.
- Principal sir discussed about CBME schedule, explain the details importance of upload the data submission to NMC Regional Centre every 3 months and discussed about the research activities and he strictly instructed to all HODs submit two papers and three research activities from each department.
- Dr.Mahidhar Reddy, Co-ordinator of Medical Education explain the University – prescribed EDex courses, registration process details, principal sir instructed to MEU coordinator collect the interested candidates list and submit the principal office.
- Principal sir discussed about the Electives Postings for MBBS Part I & II students and instruct to all HODs prepare the important topics and given to students in Electives.
- Principal sir and Dr.Harish, Deputy Medical Superintendent discussed about the ABHA ID registration and its importance.



**Agenda :**

1. The CBME curriculum and its implementation.
2. Student mentoring and appropriate counselling to avoid Physical stress among the students, as per the instructions from NMC.
3. Regular rounds by the Anti-Ragging squads and submit the report
4. To discuss about "Nasha Mukh Bharat Abhiyaan" program by the department of Social Justice & Empowerment.

**Venue :** College Council Hall

**Date :** 22.08.2024

**Time :** 3.00 PM

**Minutes of the meeting:-**

- Principal sir welcomes to all HODs to discuss about the above agenda points.
- Principal sir instructed to all Clinical side HODs maintain the academic classes strictly and follow the timings as per schedule.
- Principal sir seriously discussed about the MCQs pattern and strictly instructed to all HODs to conduct department wise MCQs exam monthly and then send the marks list to the principal office regularly. Principal sir suggested to all HODs prepare the Chapter wise MCQs in One Question bank after then easy to make a question paper for weekly test. Finally principal sir discussed about the importance of MCQs pattern and How to prepare the question paper (Marks wise) thoroughly and instruct the HODs prepare the students MCQs thoroughly for perform the good marks in future conduct the PG Next program.
- Principal sir instructed to all HODs conduct the internal assessment exams strictly and seriously and give the good academics to students. Principal sir announced in the meeting now on wards he will appoint one chief superintendent for internal exams for each department, he will supervise the internal exams strictly and seriously.
- Principal sir discussed about the Mentorship Program and instructed to improve the progress of Mentor system.
- Principal sir instructed to the Anti-Ragging squads and Care takers of Boys Hostel and Girls Hostel to make rounds in the hostel daily and submit the report to the principal office. Principal suggest & instruct to maintain the friendly environment with the students and ask their problems and evaluate the student finally any small issue also to intimate the parent immediately.
- Principal sir discussed about the "Nasha Mukh Bharat Abhiyaan" program by the department of Social Justice & Empowerment. Principal instruct to all Care takers of Boys Hostel and Girls Hostel any drugs and alcohol found in hostel premises to inform immediately Anti-Ragging Squads immediately for necessary action.
- Finally principal sir clarify the HODs doubts about the Academics in the meeting.

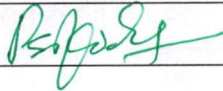
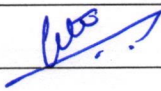
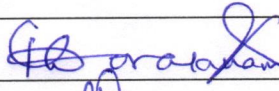
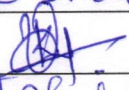
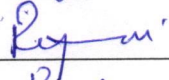
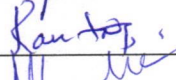
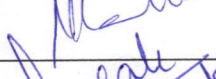
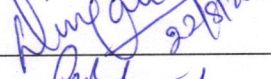
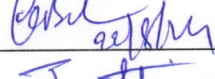
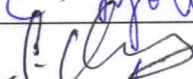
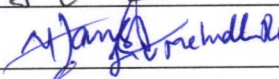
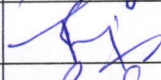
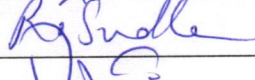



- Agenda :**
1. The CBME curriculum and its implementation.
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**Venue :** College Council Hall

**Date :** 22.08.2024

**Time :** 3.00 PM

SL.NO.		SIGNATURE
1	PRINCIPAL	
2	VICE-PRINCIPAL(ACAD)	
3	CO-ORDINATOR, IQAC	
4	CO-ORDINATOR, MEU	
5	GIRLS HOSTEL WARDEN	
6	BOYS HOSTEL WARDEN	
7	PROFESSOR & HOD OF ANATOMY	K. J. Shalabhe
8	PROFESSOR & HOD OF PHYSIOLOGY	UMA.B.V
9	PROFESSOR & HOD OF BIO CHEMISTRY	
10	PROFESSOR & HOD OF PHARMACOLOGY	
11	PROFESSOR & HOD OF MICROBIOLOGY	
12	PROFESSOR & HOD OF PATHOLOGY	 22/8/2024
13	PROFESSOR & HOD OF FORENSIC MEDICINE	 22/8/2024
14	PROFESSOR & HOD OF COM.MEDICINE	C. Jyothi
15	PROFESSOR & HOD OF GEN.MEDICINE	
16	PROFESSOR & HOD OF GEN.SURGERY	
17	PROFESSOR & HOD OF ORTHOPAEDICS	
18	PROFESSOR & HOD OF OPHTHALMOLOGY	
19	PROFESSOR & HOD OF PAEDIATRICS	





20	PROFESSOR & HOD OF OBST & GYNAECOLOGY	<i>Shanthi</i> <i>Prof.</i>
21	PROFESSOR & HOD OF ENT	<i>[Signature]</i>
22	PROFESSOR & HOD OF PSYCHIATRY	<i>[Signature]</i>
23	PROFESSOR & HOD OF DVL	
24	PROFESSOR & HOD OF RESPIRATORY MEDICINE	<i>[Signature]</i>
25	PROFESSOR & HOD OF ANAESTHESIOLOGY	<i>Shanthi</i> <i>[Signature]</i>
26	PROFESSOR & HOD OF RADIOLOGY	<i>[Signature]</i>
27	PROFESSOR & HOD OF EMERGENCY MEDICINE	<i>[Signature]</i>
28	GIRLS HOSTEL CARE TAKERS	<i>[Signature]</i>
29	BOYS HOSTEL CARE TAKERS	<i>[Signature]</i>
30		<i>[Signature]</i>
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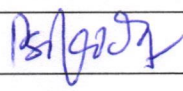
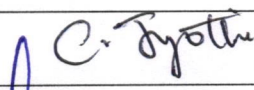
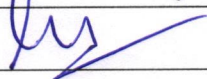
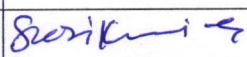
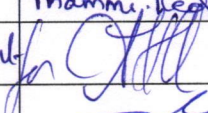
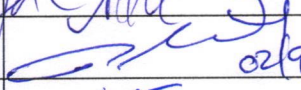
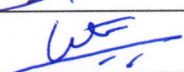
**Agenda :**

1. New CBME curriculum 2024-25 on wards.
2. AETCOM – Vol – I, II, III – Modified in 2024
3. Attendance criteria for faculty & students
4. FAP- Part of curriculum
5. Examinations – Internal, Annual, Examiners.
6. Student wellness
7. ABHA Id.

**Venue :** College Council Hall

**Date :** 02.09.2024

**Time :** 10.30 AM to 11.30 AM

SL.NO.		SIGNATURE
1	PRINCIPAL	
2	VICE-PRINCIPAL(ACAD)	
3	PROFESSOR & HOD OF COMMUNITY MEDICINE	
4	MEDICAL EDUCATION UNIT, CO-ORDINATOR	
5	MEDICAL EDUCATION UNIT, CO-COORDINATOR	
6	HOD, HRD	
7	STUDENT REPRESENTATIVE	Thammi Reddi Vamsi Krishna
8	Addl Medical superintendent	
9	Incharge MRD	 02/9/2024
10	IQAC- Co-ordinator	



Meeting on 02.09.2024 from 10.30 AM to 11.30 AM - Regarding

From: Under Graduate Medical Board (ugmeb@nmc.org.in)

To: osdmc.ani@gmail.com; dsrghgh.nel@yahoo.com; acsrgmcnlr@gmail.com; asrams@yahoo.com; asram@asram.in; amc\_vsp@ap.nic.in; aimsr\_chittoor@apolloimsr.edu.in; drpsimsprn@yahoo.in; sudhadd48@yahoo.com; fims.kadapa.ap@gmail.com; medicalcollege@gvpmc.in; gvphospital@gmail.com; dean@gvpmc.in; directorgimsr@gitam.edu; principal\_gimsr@gitam.edu; principal.gmcatp@yahoo.in; gmc\_atp@ap.nic.in; cfwhyd@gmail.com; dmegoap@gmail.com; dir\_health@yahoo.co.in; directorrimskadapa@yahoo.com; principal.gmckdp@gmail.com; principalgmcmachilipatnam@gmail.com; dir\_health@yahoo.co.in; dmegoap@gmail.com; rimsongole@yahoo.com; principalgmcmajamahendravaram@gmail.com; dmegoap@gmail.com; smc\_vja@ap.nic.in; siddhemedic@yahoo.co.in; drpsimsprn@gmail.com; drpsimsprn@yahoo.in; gems\_sklm@yahoo.co.in; gems\_sklm@yahoo.co.in; gslmedicalcollege@yahoo.co.in; principalgslmc@gmail.com; gmc\_gtr@ap.nic.in; kum\_gmc@yahoo.co.in; gunturmedicalcollege1946@gmail.com; ggh\_gtr@nic.in; kum\_gmc@yahoo.co.in; kmchgnt@gmail.com; dean@kims.in; kmc\_knl@nic.in; principalkmcknl@yahoo.co.in; tavmims@yahoo.com; principalsretmims@gmail.com; narayanamedical@yahoo.com; dr.gvnreddy@yahoo.com; nimsvijayawada@gmail.com; principal.nriims@gmail.com; nriims.vizag@gmail.com; principal@nriias.ac.in; pesmed2007@yahoo.com; pes.kuppam@gmail.com; rims\_srikakulam@yahoo.com; principal\_rmc@yahoo.com; svmc\_tpt@ap.nic.in; svmc\_tpt@ap.nic.in; pkagarwal123@gmail.com; smc@rgitnandyal.com; principal\_srmcnandyal@yahoo.co.in; sribalajimedicalcollege@gmail.com; svimshosp@yahoo.com; principalsvimsspmc@gmail.com; vmcknl@gmail.com; vghknl@gmail.com; drprabhakararao@gmail.com; trihmsap@gmail.com; deantrihms@gmail.com; bhattacharyas2000@gmail.com; principalamc@rediffmail.com; principalamch@rediffmail.com; dhubrimch@gmail.com; dhubrimedicalcollege@gmail.com; dmeassam@gmail.com; principaldiphu@gmail.com; faamc.barpeta2010@gmail.com; gmch-asm@nic.in; principaljmch@gmail.com; jmc-asm@nic.in; kokrajharmch@gmail.com; lmcnorthlakhimpur@gmail.com; nagaonmch@gmail.com; nalbarimch@gmail.com; smc-asm@nic.in; principlsmc@gmail.com; tmctezpur@gmail.com; principaltmctezpur@gmail.com; principal.hamirpur@gmail.com; principal.tanda@gmail.com; cmsirmaur@gmail.com; info@igmcshimla.org; igmc@gmail.com; info@mmusolan.org; directormmmch@mmusolan.org; dirme-cha-hp@gov.in; dsdhirman@rediffmail.com; prslbsgmchmandi@gmail.com; acsrgmcnlr@gmail.com; asrams@yahoo.com; cmmedicalcollege@gmail.com; dean@aimsrchittoor.edu.in; drpsimsprn@yahoo.in; fims.kadapa.ap@gmail.com; dean@gvpmc.in; dean\_gimsr@gitam.edu; principal.gmcatp@yahoo.in; principalgmceluru@gmail.com; principal.gmckdp@gmail.com; principalgmcmachilipatnam@gmail.com; principalgmcnandyala@gmail.com; principalgmcmajamahendravaram@gmail.com; principalgmcmvzm@gmail.com; govsmcvja@gmail.com; principal@gems.edu.in; principal@gslmc.com; gunturmedicalcollege1946@gmail.com; kmchgnt@gmail.com; principal07\_kims@yahoo.co.in; principalkmcknl@yahoo.co.in; principalsretmims@gmail.com; principal@narayanamedicalcollege.com; nimsvijayawada@gmail.com; principal.nriims@gmail.com; principal@nriias.ac.in; pesmed2007@yahoo.com; principal\_rmc@yahoo.com; principalsvmctpt1960@gmail.com; smc@rgitnandyal.com; sribalajimedicalcollege@gmail.com; deansvimsspmc@gmail.com; vmcknl@gmail.com; drsanjeeb\_kakati@yahoo.co.in; dhubrimch@gmail.com; principaldiphu@gmail.com; ramentalukdar62@gmail.com; achbaishya@gmail.com; principaljmch@gmail.com; kokrajharmch@gmail.com; principal-lmch@assam.gov.in; nagaonmch@gmail.com; nalbarimch@gmail.com; guptabhaskar325@gmail.com; tmctezpur@gmail.com; principal.hamirpur@gmail.com; principal@rpgmc.ac.in; yspgmc.nahan@gmail.com; principal-igmc-hp@gov.in; principal.mmmch@mmusolan.org; gmchchamba@gmail.com; prslbsgmchmandi@gmail.com

Cc: president.ugmeb@nmc.org.in; drvijayendrkr@rediffmail.com

Date: Friday, August 30, 2024 at 11:48 AM GMT+5:30

Dear Sir/Madam,

President and Member, UGMEB will have an interactive session on 02.09.24 at 10.30 am to 11:30 am with the Dean, Principal and MEU Convener & Co Convener, Representative of Curriculum Committee including student member to discuss the Agenda items as detailed below:

**AGENDA FOR MEETING WITH UG MEDICAL COLLEGES AND UNIVERSITIES:**

1. New CBME curriculum 2024-25 onwards
2. AETCOM - Vol-I, II, III - Modified in 2024
3. Attendance criteria for faculty & students
4. FAP - Part of curriculum
5. Examinations - Internal, annual, examiners
6. Student wellness
7. ABHA Id

HOD Dept of PSM  
HOD, HRD.  
MEU Coordinator  
" Co-coordinator  
Student representative

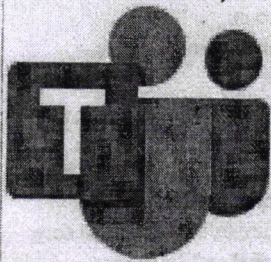
Student - 9390375232



All are requested to make it convenient to attend the meeting.

Link for the meeting is given below:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZmMwNDFjNjEtZGYyMS00ZDkxLTJyMltMDNhNzhmZGQwYzU2%40thread.v2/0?context=%7b%22Tid%22%3a%22b0ebec68-73cc-4678-ac24-4d2c3ce38b6d%22%2c%22Oid%22%3a%22d692597c-c5fb-43b8-bb87-1353498452d5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmMwNDFjNjEtZGYyMS00ZDkxLTJyMltMDNhNzhmZGQwYzU2%40thread.v2/0?context=%7b%22Tid%22%3a%22b0ebec68-73cc-4678-ac24-4d2c3ce38b6d%22%2c%22Oid%22%3a%22d692597c-c5fb-43b8-bb87-1353498452d5%22%7d)



[Join conversation](#)

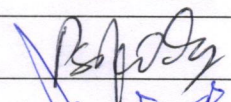
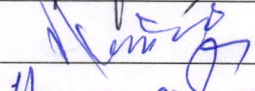
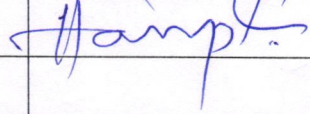
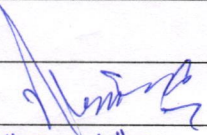
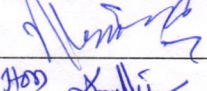
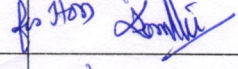
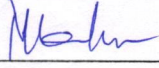
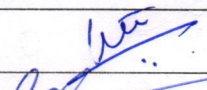
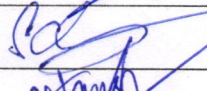
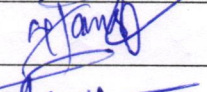
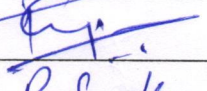
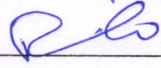
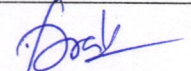
[teams.microsoft.com](https://teams.microsoft.com)

Regards,

O/o President, UGMEB



**Agenda :** Annual Declaration Report in respect of PG Medical Courses in accordance with Maintenance of Standards Medical Education Regulations, 2023  
**Venue :** College Council Hall  
**Date :** 05.10.2024  
**Time :** 3.00 PM

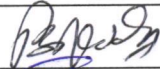
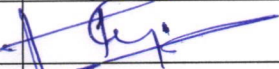
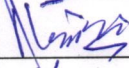
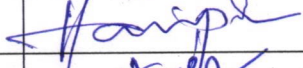
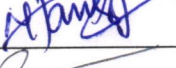
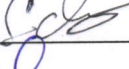
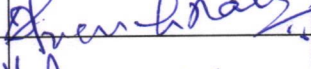
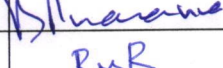


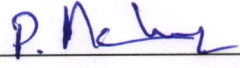
SL.NO.		SIGNATURE
1	PRINCIPAL	
2	VICE-PRINCIPAL(ACAD)	
3	MEDICAL SUPERINTENDENT	
4	CO-ORDINATOR, MEU	
5	ACADEMIC CO-ORDINATOR	
6	PROFESSOR & HOD OF ANATOMY	K. Ashalatha
7	PROFESSOR & HOD OF PHYSIOLOGY	
8	PROFESSOR & HOD OF BIO CHEMISTRY	
9	PROFESSOR & HOD OF PHARMACOLOGY	for HOD 
10	PROFESSOR & HOD OF MICROBIOLOGY	
11	PROFESSOR & HOD OF PATHOLOGY	B. Sivasudha
12	PROFESSOR & HOD OF FORENSIC MEDICINE	
13	PROFESSOR & HOD OF COM.MEDICINE	
14	PROFESSOR & HOD OF GEN.MEDICINE	
15	PROFESSOR & HOD OF GEN.SURGERY	
16	PROFESSOR & HOD OF ORTHOPAEDICS	
17	PROFESSOR & HOD OF OPHTHALMOLOGY	R. Sudha
18	PROFESSOR & HOD OF PAEDIATRICS	RusR
19	PROFESSOR & HOD OF OBST & GYNAECOLOGY	for HOD Himajyoti
20	PROFESSOR & HOD OF ENT	
21	PROFESSOR & HOD OF PSYCHIATRY	
22	PROFESSOR & HOD OF DVL	for HOD Cey
23	PROFESSOR & HOD OF RESPIRATORY MEDICINE	

24	PROFESSOR & HOD OF ANAESTHESIOLOGY	<i>Phary</i>
25	PROFESSOR & HOD OF RADIOLOGY	<i>AK</i>
26	PROFESSOR & HOD OF EMERGENCY MEDICINE	<i>GT</i>
27	MEDICAL OFFICER, BLOOD BANK	<i>AD</i>
28	GENERAL MANAGER	<i>John</i>
29	ADMINISTRATIVE OFFICER	<i>John</i>
30	HR – HOD	<i>Shen</i>
31	MRD – HOD	<i>05/10/2021</i>
32		
33		
34		
35		





**Agenda** : Dr.NTRUHS – Final MBBS Part – I, Phase – III  
**Practical Examinations**  
**Venue** : College Council Hall  
**Date** : 30.12.2024  
**Time** : 3.00 PM TO 4.30 PM 0

SL.NO.		SIGNATURE
1	PRINCIPAL	
2	CO-ORDINATOR (NMI)	
3	VICE-PRINCIPAL(ACAD)	
4	MEDICAL SUPERINTENDENT	
5	PHASE – III ACADEMIC COORDINATOR	
6	PROFESSOR & HOD OF GEN.MEDICINE	
7	PROFESSOR & HOD OF GEN.SURGERY	
8	PROFESSOR & HOD OF OBGY	
9	PROFESSOR & HOD OF PAEDIATRICS	
10	ADMINISTRATIVE OFFICER	
11	GM SIR	
12	EXAMINATION SECTION	
13		
14		



**Agenda** : **Dr.NTRUHS – Final MBBS Part – I, Phase – III  
Practical Examinations**  
**Venue** : **College Council Hall**  
**Date** : **30.12.2024**  
**Time** : **3.00 PM TO 4.30 PM**

**Minutes of the meeting:-**

- Principal sir gave a welcome address for the meeting and discussed with the HODs about the Dr.NTRUHS – Final MBBS Part – I, Phase – III Practical Examination arrangements and Examiners transport, food and accommodation details and given the instruction to Mr.Sandesh, Administrative officer for necessary arrangements and give accommodation details to concern HODs.
- Principal sir given instruction to Central Photography section in charge to cover the video recording of practical examinations and submit the copy to the principal office.
- Principal sir discussed with the examination section incharge Mr.Mahesh about the digital valuation and examination arrangements and instruct him to prepare the toppers list best 20 names and send to the principal office immediately for appreciation and announce the prizes to encourage their studies.
- Finally principal sir discussed with HODs about the MCQs pattern and clarify their doubts regarding the practical examinations.